

VILLAGE OF BETHANY
REGULAR BOARD OF TRUSTEES MEETING
April 14, 2022

The regular board meeting was called to order at 7:00 pm by President Jon Book. The following Trustees were present; Dave Doty, Jeannie Ruppert, Greg McLain, Raven Allen, and Brian Gill. Mike Jennings was absent.

A motion was made by Trustee Doty to approve the minutes from the March 10, 2022, regular meeting, seconded by Trustee Ruppert. Roll call taken, all ayes, motion carried.

A motion was made by Trustee Allen to approve the special meeting minutes from March 24, 2022, seconded by Trustee Ruppert. Roll call taken, all ayes, motion carried.

A motion was made by Trustee Gill to approve the "Statement of Income and Expenses", seconded by Trustee Allen. Roll call taken, all ayes, motion carried.

A motion was made by Trustee Gill to approve the "Banks and Checks Journal", seconded by Trustee Allen. Roll call taken, all ayes, motion carried. Trustees had questions the were addressed by Manager Shannon Risley.

Public – Okaw Valley HS Jr. Class - Hudson Ruppert came on behalf of the Jr. Class, asking for a donation for the 2022 Post Prom activity. The OV group will be going to Six Flags this year. A motion was made by Trustee Allen to donate \$250 to the OV Post Prom, payable from the Electric Dept., seconded by Trustee Gill. Roll call taken: Doty-yes; Ruppert-abstain (conflict of interest); McLain-abstain (conflict of interest); Allen-yes; Gill-yes; motion carried.

Gary Gibbons - Mr. Gibbons lives in the Park View Addition. He believed in the past, not sure how far back the Board had mentioned to fix Hickory Street. He was asking that now things have settled down, he would like to see it taken care of. The Village did not put those streets in, but they have taken care of the maintenance. Trustee Doty, Street/Alleys Committee Chair said the committee will take a look at this issue. It is believed that the base that was put in was not correct.

Greg Gustafson Water Improvement Project Update - The notice of award has been sent out and signatures have been received, checked out and are ok. He has the contract documents with him ready for Village signatures. There will need to be a pre-construction site meeting before things proceed. The contractor has started submitting shop drawings to Mr. Gustafson and they are in the process of reviewing these. They are continuing work for the final plans on the water main project. Attorney Jack Kiley stated the title work has come back and he will get that to Mr. Gustafson. The bids for the retention tank and the electrical part should be ready to

go out for bids in the next 40 days and a full 70 days before the water main project goes out. RD will not release any funds until all the projects have been bid and the bids have been awarded. This means, we may need to borrow money against one of the Utilities before the RD monies have been received. A motion was made by Trustee McLain to enter into contract with L&T Painting from Shelby Twp. Michigan for the water tower project; seconded by Trustee Doty. Roll call taken, all ayes, motion carried. A motion was made by Doty to allow Village President to execute the Notice of Award for the water tower project pursuant to review by the Village Attorney, seconded by Trustee Ruppert. Roll call taken, all ayes, motion carried.

Water Fee Letter - This letter is to inform the Village customers of the upcoming fee that will be added to the utility bills. Motion was made by Trustee Gill to send out the informational letter in May, seconded by Trustee McLain. Roll call taken, all ayes, motion carried.

Water Fee Start Date - This is the fee on the utility bills to help with the costs of the water projects. A motion was made by Trustee Gill to have the water improvement fee go into effect June 1, 2022, seconded by Trustee Ruppert. Roll call taken, all ayes, motion carried.

2022 MFT General Maintenance - Matt Foster was here to present the MFT budget for the year. He met with Village Manager Shannon Risley to work on this. Oil prices currently are very high. Total of \$104,900 for this. A motion was made by Trustee McLain to approve the resolution #22-501 for the purpose of allocating MFT funds for 2022, seconded by Trustee Allen. Roll call taken, all ayes, motion carried.

Town Clean Up Day - This is the year for the clean-up. It was mentioned to have it June 4th as this is the weekend after the town wide rummage sales. It was mentioned to have it over at the new building to make it easier for people to drive through to drop off. Shannon Risley will see if we could be the dumpsters as early as Thursday before. A motion was made by Trustee Allen to do a Village town clean-up day the week of June 2nd - 4th, seconded by Trustee Ruppert. Roll call taken, all ayes, motion carried.

Utility Rates Update - Manager Shannon Risley presented a handout for the current utility rates for the Village. The rates for our suppliers are continually increasing so we must try to offset these costs. The gas and electric rates would increase by 4% and water would increase by 10%. Consensus of the Board was to approve these rates. These will go to Mr. Kiley to be put into ordinance form for next month's approval.

TIF Agreement with Matt Pence - TIF Committee Chair Trustee McLain reported on the TIF meeting with Matt Pence concerning funds for a new roof. The committee discussed this and recommended to go with the lowest bid of \$16,474.61 in the form of a five (5) year forgivable loan. Trustee Gill brought up a question asking when does the owner take responsibility for maintenance for their own building. Discussion addressing this followed. A motion was made by Trustee Allen made a motion for the amount of \$7500 for a 5-year forgivable loan TIF

agreement with Matt Pence, seconded by Trustee Gill. Roll call taken: McLain-yes; Allen-yes; Gill-yes; Doty-yes; Ruppert-no; motion carried.

Employee Compensation - This will be discussed during Executive Session.

Reports – Manager Shannon Risley, TIF Committee, Streets/Alleys Committee, Finance Committee, and Chief Nichols.

Correspondence – none received.

Committee Meeting Dates -

| | |
|-----------------|-------------------|
| Finance | Streets/Alleys |
| 5/12/22 @6pm | 5/3/22 @ 6pm |
| *Appropriations | *Sidewalk Project |

Trustee McLain made a motion to go into Executive Session to discuss employee compensation, seconded by Trustee Ruppert. Roll call taken, all ayes, motion carried.

Trustee Jennings arrived just before Executive Session.

Trustee Allen made a motion to enter back into Open Session, seconded by Trustee Doty . Voice vote taken, all ayes, motion carried.

A motion was made by Trustee Gill to give the following compensation along with a 1% after certifications are completed, seconded by Trustee Allen. Roll call taken: Jennings-yes; McLain-abstain (conflict of interest); Allen-yes; Gill-yes; Doty-yes; Ruppert-yes; motion carried.

Shannon Risley from \$36.50 to \$37.60
Jessica Henderson from \$20.00 to \$20.60
Daniel Kidwell from \$25.00 to \$25.75
Rob Carlson from \$23.00 to \$23.69
Hank Taber from \$23.00 to \$23.69
Chris Nichols from \$28.00 to \$28.84
Kathy Denham from \$14.00 to \$14.42

With no other business to discuss a motion to adjourn was made by Trustee Allen and seconded by Trustee Ruppert. Voice vote taken, all ayes, motion carried. Meeting was adjourned.

Respectfully submitted,
Jackie McLain, Clerk

Jonathan Book, President